

# TILLY'S

Clothing • Shoes • Accessories

*This application will remain current for a period of 30 days*

Please complete this application in your own handwriting, and answer or acknowledge every question

## EMPLOYMENT APPLICATION

– An Equal Opportunity Employer –

*“Prospective employees will receive consideration without discrimination because of race, color, creed, sex, marital status, age, national origin or ancestry, physical or mental disability, medical condition, sexual orientation, or any other consideration made unlawful by federal, state or local laws.”*

*“We are a drug free workplace”*

## PERSONAL INFORMATION

Last Name	First Name	Middle Name	Phone Number (Home)	Phone Number
Present Street Address	City	State	Zip Code	How Long?
Previous Street Address	City	State	Zip Code	How Long?
<b>Are you at least 18 years old?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Are you at least 16 years old?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No If you are under 18, you will be required to provide a work permit upon employment	Are you legally eligible for employment in this country? <input type="checkbox"/> Yes <input type="checkbox"/> No  <b>Proof of U.S. citizenship or immigration status will be required upon employment.</b>	<b>Have you ever been convicted of a felony or misdemeanor?</b> (A conviction may be relevant if job related, but not necessarily bar you from employment.) <input type="checkbox"/> Yes <input type="checkbox"/> No  If yes, please explain: _____  (CA Applicants: Excluding marijuana convictions older than two years.)		

## JOB INTEREST & AVAILABILITY

<b>Position Desired:</b> <input type="checkbox"/> Management <input type="checkbox"/> Cashier <input type="checkbox"/> Sales <input type="checkbox"/> Clerical <input type="checkbox"/> Administrative <input type="checkbox"/> Warehouse <input type="checkbox"/> Driver <input type="checkbox"/> Other _____	<b>Schedule Desired:</b> <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Seasonal <input type="checkbox"/> Internship	<b>Weekly Hours Worked, At Your Previous Jobs:</b> 1. _____ Hours 2. _____ Hours 3. _____ Hours 4. _____ Hours  <b>Maximum Hours You Are Willing To Work Per Week:</b> _____	<b>Days &amp; Hours You Are Available Per Work Week:</b> <input type="checkbox"/> Monday _____ To _____ <input type="checkbox"/> Tuesday _____ To _____ <input type="checkbox"/> Wednesday _____ To _____ <input type="checkbox"/> Thursday _____ To _____ <input type="checkbox"/> Friday _____ To _____ <input type="checkbox"/> Saturday _____ To _____ <input type="checkbox"/> Sunday _____ To _____	<b>Daily Driving Distance:</b> If required by the job, would you be willing to commute? <input type="checkbox"/> Yes <input type="checkbox"/> No If “Yes”, How Far? _____ Miles.
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Based on your understanding of the duties of the job you are applying for, are you able to perform these duties with or without accommodation?  Without accommodation  With accommodation

If you will need accommodation, please specify below:

\_\_\_\_\_

Has TILLY'S ever employed you? <input type="checkbox"/> Yes <input type="checkbox"/> No If “Yes” when? _____	<b>Available Starting Date:</b> _____	<b>Salary Desired:</b> _____	List names of friends or relatives employed by TILLY'S, now, or in the past: _____	How did you learn of this opening? _____
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## EDUCATIONAL BACKGROUND

Type Of School	Name & Location Of School	Major / Area Of Study	Number Of Years Attended	Graduated (Check One)
High School				Yes <input type="checkbox"/> No <input type="checkbox"/>
College				Yes <input type="checkbox"/> No <input type="checkbox"/>
Graduate School				Yes <input type="checkbox"/> No <input type="checkbox"/>
Other				Yes <input type="checkbox"/> No <input type="checkbox"/>

## SKILLS & QUALIFICATIONS

Summarize special skills and qualifications acquired from employment, membership in professional organizations or other experiences that may qualify you for work with TILLY'S. Exclude those, which indicate race, color, religion, sex, national origin, ancestry, age, physical or mental disability, medical condition, sexual orientation or marital status.

\_\_\_\_\_

\_\_\_\_\_

## EMPLOYMENT HISTORY

List employment starting with the most recent position. Account for any time during this period that you were unemployed by stating the nature of your activities. If you have less than four places of employment, please include personal references to be contacted. If you have more than four places of employment, please list on a separate piece of paper.

Name And Address of Company & Type of Business:	FROM		TO		Describe The Work You Did:
	MO.	YR.	MO.	YR.	
	Ending Salary:				
	Job Title:				Reason For Leaving:
Phone Number:	Name Of Supervisor:				May This Company Be Contacted For References?
Name And Address of Company & Type of Business:	FROM		TO		Describe The Work You Did:
	MO.	YR.	MO.	YR.	
	Ending Salary:				
	Job Title:				Reason For Leaving:
Phone Number:	Name Of Supervisor:				May This Company Be Contacted For References?
Name And Address of Company & Type of Business:	FROM		TO		Describe The Work You Did:
	MO.	YR.	MO.	YR.	
	Ending Salary:				
	Job Title:				Reason For Leaving:
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	MO.	YR.	MO.	YR.	
	Ending Salary:				
	Job Title:				Reason For Leaving:
Phone Number:	Name Of Supervisor:				May This Company Be Contacted For References?

### PLEASE READ CAREFULLY, INITIAL EACH PARAGRAPH AND SIGN BELOW

\_\_\_\_ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that omission or misstatement of material fact on this application or any other document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery.

\_\_\_\_ I hereby authorize TILLY'S to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize the references I have listed to disclose to TILLY'S any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release TILLY'S, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure.

\_\_\_\_ I understand that nothing that contains in the application, or conveyed during any interview, which may be granted, or during my employment, if hired, is intended to create an employment contract between Tilly's and me. I understand that, if hired, I may be transferred, reassigned, suspended or demoted. In addition, I understand and agree that if I am employed, my employment will be At-Will and is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or Tilly's, and that no promises or representations contrary to the foregoing are binding on Tilly's unless made in writing and signed by me and Tilly's designated representatives (Director of Human Resources, President/Co-CEO and Chairman/CO-CEO – all acting together).

\_\_\_\_ I hereby agree to first try in good faith to settle all disputes arising out of submission of this application by mediation administered by the American Arbitration Association ("AAA"). In the event mediation does not resolve the dispute, I agree to submit all such disputes to binding arbitration with the AAA under its National Rules for the Resolution of Employment Disputes within one year of the date the dispute first arose. Tilly's shall pay all mediation / arbitration costs that would exceed costs the applicant would pay in court. Any discovery shall be governed by Code of Civil Procedure Section 1283.05. The parties will be responsible for their own attorney's fees unless the arbitrator orders otherwise in accordance with any applicable statutory standards. I understand that if I am offered employment with Tilly's I will be asked to sign a mediation / arbitration agreement that applies to disputes arising from my employment with Tilly's. This application contains the entire agreement between the parties concerning dispute resolution, and there are no other agreements as to dispute resolution, either oral or written.

**Date:** \_\_\_\_\_ **Applicant's Name:** \_\_\_\_\_ **Applicant's Signature:** \_\_\_\_\_

### FOR OFFICE USE ONLY ! DO NOT WRITE BELOW THIS LINE !

Interviewed By: \_\_\_\_\_ Date: \_\_\_\_\_ Hired: Yes No Job Title: \_\_\_\_\_  
 Location: \_\_\_\_\_ Salary / Wages: \_\_\_\_\_ FT PT  Seasonal Date Reporting To Work: \_\_\_\_\_

### RSC USE ONLY

Hours: \_\_\_\_\_ Comments: \_\_\_\_\_